

Ravenbank School Volunteer Helper Reply Form

PLEASE RETURN TO THE SCHOOL OFFICE

- Yes I would like to continue helping in school - and I have a valid DBS certificate
- Yes I would like to help in school - Please submit my on-line DBS application

Your name _____

Name of child at school _____

Class Teacher _____

Relationship to child _____

Telephone number _____

Email address - _____

This is important for completion of the DBS

Day and time preferred _____

Please give details of any particular skills you believe could be used in school, or tasks you would like/not like to be involved with in school

Do you have any further questions?

Many thanks for your offer of support. We will be in touch very soon to take you up on your offer.

OFFICE USE ONLY

Date form received _____

Form seen by Office Manager for DBS process and passed to C Bebbington on _____

Ravenbank School



Helping out in School



'Seeing what happens in other classes enables me to help my own children'

'You don't need special qualifications'

'I get a great deal of satisfaction helping the teacher and seeing the children make progress'

'My children have benefited from being in this successful school - I want to give something back'

Helping out in School

At Ravenbank we are delighted to have fantastic support from our volunteer helpers. *(We rely on this to be able to offer such a rich and varied curriculum and range of experiences.)* There are opportunities for volunteers to help in class, assist on visits and trips, walk the children to swimming, help outside the classroom making resources/ putting up displays, assist with administrative tasks, become a Better Reading Partner and get involved with the Parent Teacher Association (PTA).

WOULD YOU LIKE TO GET INVOLVED?

Volunteer helpers usually give half a day per week but if you have an hour to spend before home time, then this would be appreciated too. This does not have to be for a full year, as we recognise that circumstances change. You might like to commit for one term. The day and time you give are entirely at your discretion. You will be allocated to one class, where the teacher will be responsible for directing you in discussion with yourself.








We recognise that working in school may be a little daunting for some. We offer a buddying up system for those new parents who would like this. In school Miss Bebbington is the coordinator for volunteer helpers and would be your point of contact should you have any questions or queries. In addition, current volunteer helpers are always happy to talk to you about any concerns and answer any questions you may have.

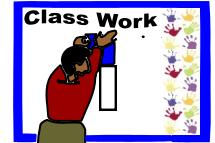
We meet up with the volunteer helpers once a term at our Volunteer Helper Celebration and Training Event to have a cup of tea, discuss relevant issues, swap ideas, receive feedback between staff and parents, and just to say thank you.



Helping out in School

These are the ways your time might be used in school:-

-  Assisting the teacher with the children, in the classroom in a variety of subjects; art to numeracy, literacy to ICT
-  Sticking work into books
-  Photocopying, laminating
-  Putting up work on displays
-  Assisting with reading



We also run a scheme called Better Reading Partners. This uses volunteer helpers to read with children who require additional support 2 or 3 times a week, using a structured approach to reading support. You will receive some training for this if you express an interest. Mrs Foster, currently Yr2 teacher, coordinates this scheme. Offering 20-30 minutes 2-3 times a week may suit you better in terms of supporting the work of the school, rather than



giving up a whole morning or afternoon. You can often arrange this time to be straight after dropping off at school in the morning, or 20 minutes before picking up at the end of the school day; at your convenience and in discussion with the

teacher. In line with good practice regarding safeguarding of children, no volunteer helper will be able to help in school unless they have been checked by the Disclosure & Barring Service. If you have a current DBS that has been issued from Warrington Borough Council please bring this to the school office. If you do not have a current DBS, we will need to issue you a new one. By providing your email address on the reverse of this form we can start the application on-line.